



Village of Mahomet Fence Permit Application



Return Completed Form to:
Direct Line: (217) 586-4456 ext. 123, Fax: (217) 586-5696
Email: comdev@mahomet-il.gov

503 E. Main Street
P.O. Box 259
Mahomet, IL 61853

(Please Complete All Applicable Information, Incomplete applications will not be accepted)

Owner Information:

Name: _____ Address: _____

Telephone: Day: _____ Evening: _____ Cellular: _____

Email Address: _____

(If any of the above information is missing or illegible it will cause a delay in the permit approval process)

Contractor Information:

Name: _____ Address: _____

Telephone: Day: _____ Evening: _____ Cellular: _____

Email Address: _____

(If any of the above information is missing or illegible it will cause a delay in the permit approval process)

Other Information:

Name: _____ Address: _____

Telephone: Day: _____ Evening: _____ Cellular: _____

Email Address: _____

Property Information:

Address: _____ Lot Size: _____ Zoning: _____

Property Use: Residential Commercial Industrial

Proposed Project:

Length of fence to be installed. _____ Height of Fence _____

Fence permit application fee is \$75.00

Value of the Project \$ _____

Plan Requirements:

Site Plan **must** include the following:

- Layout of proposed project
- Distance to property lines
- Distance to other structures on the property
- Height of structure

➤ You can obtain an aerial view of your property from the [Champaign County GIS Consortium website](#) or the [Tax Assessor website](#)

(If any of the above information is missing or illegible it will cause a delay in the permit approval process)

Fences:

- Except where prohibited, fences can be permitted within certain easements, HOWEVER, you may be responsible for all or part of fencing repair and/or replacement costs if any utility company or The Village of Mahomet must remove the fence to complete work in that easement. The Village looks for platted easements as part of permit application review, but there may be other easements present that The Village is not aware of. The Property owner is solely responsible for appropriate maintenance and accesses to all easements present and accepts all risks of placing your investment in an easement.
- It is the responsibility of the contractor or property owner to locate property pins to assure the fence is located entirely on the property. Property pins must be exposed for any stake out inspection.
- It is suggested that the fence be set at least 6 to 12 inches inside the lot line.
- Maximum height varies by zoning; Residential is 4 ft. front/ 6 ft. side and rear and commercial/Industrial 8 ft. Minimum openness of fencing is dependent on location.
- There are additional fencing restrictions for corner lots to prevent interference with the visibility triangle.

Property Owner or Fence Company's Responsibilities:

- Check with your HOA/POA to verify the fence you intend to install is permitted by your subdivision covenants.
- Properly fill out this application and submit it to the Community Development Department with all required information and attachments. This includes a drawing of your property showing the fence placement (distances) in relation to lot lines and existing structures.
- Wait for contact by the Community Development Department before proceeding with material order/delivery.
- Do not start your project before your application has been approved. The permit will be issued at the stake out inspection.
- Call J.U.L.I.E. at 811.

General Information:

- Fences must be fully contained on your property.
- Fences must not interfere with stormwater, underground infrastructure or surface drainage
- Fences must meet ordinance requirements for height, openness, materials, and method of installation
- Permit fee must be paid in full at the time of application; nonpayment or incomplete information will delay review of your application. Failure to obtain a permit will result in a double charge fee.
- Application must be approved, and permit *issued* by the Community Development Department prior to beginning any construction. You will receive email confirmation for both, when the application is received and approved and instructions on how the permit will be issued
- All work must be completed within 6 months from the permit approval date. Any incurred fines must be paid before final inspection.
- Required Inspections: Will be communicated on the approval email. Please contact the Community Development Department at least two business days prior to schedule an inspection. (Same day and next day requests may not be possible)

Other Details of Project/Notes to Inspector:

Disclaimer:

Under Penalty of Intentional Misrepresentation and/or Perjury, I declare that I have examined and/or made this application and it is true and correct to the best of my knowledge and belief. I agree to construct said improvement(s) in compliance with all provisions of the applicable ordinances, rules and regulations of the Village of Mahomet. I realize that the information that I have affirmed hereon forms a basis for the issuance of the permit(s) herein applied for. I hereby grant the Village, its employees and agents the temporary right to enter the property subject to this permit throughout the duration of the permit to complete any inspections as necessary to confirm compliance with all applicable ordinances, rules and regulations of the Village. I hereby agree to hold the Village, its officers, employees, and agents harmless from all costs, damages, liabilities and attorney's fees which may occur or be claimed to occur by reasons of any work performed under this permit. The Village does not inspect for Plumbing or Energy code compliance and deems these, and other applicable State laws and other Authorities Having Jurisdictions not inspected by the Village to be the responsibility of the builder.

As the permit applicant, I will abide by the approved permit and/or permits and will make every effort to resolve any conflicts through appropriate communications. Furthermore, I understand that the Village of Mahomet, its officials, employees, and agents will not be responsible for any property left unattended and that I am responsible for reporting incidents of vandalism or illegal activity by calling 911. I understand that lack of meeting all requirements may result in the denial of the proposed permit or future permits. In the event that information provided on this form changes, or the permit is withdrawn, I will inform the Village of Mahomet, in writing.

By submitting and signing this document, I agree to the terms and conditions set forth by the Village of Mahomet in obtaining this building permit.

Applicant Signature: _____ Print or Type Name: _____

If you have any questions regarding the application or application process, please call the Village of Mahomet at (217) 586-4456 ext. 123. Thank you for taking the time to complete this application. We look forward to working with you.

Do not write below this line - Official Use Only

Date of Application: _____

Permit Number: _____